

MUMC Leadership Board Minutes
Videoconference August 16, 2020, 4 – 6 p.m.
Secretary: Susanne

ATTENDANCE:

- Andy Bryan, Jim Peich, Stephanie Lendt, Mike Clement, Jeff Haupt, Chuck Healy, Beth Hunyar, Nick McGeehon, Susanne Mertens, Barb Zenser
- Devotional/Prayer (Barb)
- Joys & Concerns
- Minutes approved from July 26th Board meeting

ANDY'S UPDATE:

- Andy is back from two week vacation.
- Pandemic Plan. MUMC is still in Phase 2
 - Will re-assess on August 23 per St. Louis County health professionals. When it is actually decided, it will be a gradual move into Phase 3.
 - Would like to continue events like the parking lot Bible parade that happened today.
 - Phase 3 gatherings will be limited to the number of attendees as suggested from the County (now it is a 50 person limit). Even if other churches are opening, MUMC is following the Missouri East Conference and St. Louis County guidelines.
 - AV equipment will/is being installed in Fellowship Hall so when we do open people can be spread out.
- Governance Policies This is the Leadership Board policy that will be a living breathing document to be reviewed every year.
 - Q&A discussion on specific sections:
 - A provision on voting will be added, keeping in mind that consensus building is the important factor. A passing vote by the Board will be a majority of those present. Special Circumstances, such as email votes may require more than a majority.
 - 2.5 Clarification was made on the responsibilities of the Board Chair, and delegation of those responsibilities.
 - 4.2 B Average annual reserve fund minimum of 90 days may be too high a bar to maintain year-round. Some adjustment on that requirement is recommended. Phil and Andy to respond with a recommendation.
 - Andy will have the revisions for Leadership Board approval at the next meeting.
 - So that the Nominations Team can begin work, the Board gave permission for the Nominations Team to proceed in anticipation of approval. (See Section 2.4 at the end of these minutes.)
- Lead Pastor Goals:
 - Navigating through the pandemic.
 - Focus on the next right thing.
 - An all church study is being developed by staff for the fall. Rather than a book study it will be a "Visioning Process" to examine and explore the impact of the ministries of MUMC.

CONGREGATIONAL INPUT:

David Bennett attended the meeting but had no particular topic to bring before the Board.

SPRC UPDATE (JIM):

- Employee Handbook Update:
 - Book to be completed by the end of the year.
 - Phil, Joe and pastoral staff are on the committee. Asked for another LB member to work on this. Chuck volunteered.

- New Hire: Janis Thompson, new accounts payable, doing well.
- Preschool.....Now has a full preschool staff.
- Preschool Y2021 budget: (refer to an August 11 email attachment)
 - Continued paying teachers with funds made available through the federal Small Business Administration Paycheck Protection Program (PPP) loan.
 - Preschool portion of PPP loan is about \$60,000, which is the deficit in the preschool budget.
 - Chuck moved to approve the Preschool budget. Nick seconded. Motion passed.

FINANCE UPDATE (CHUCK):

- Financials for July not yet available
- Generosity Win Team: Rather than a push in the fall, in January the Team plans to phase in over time the idea that generosity is an all-year-long process. The timing of this implementation should not impact setting the annual budget since the budget is based on actual giving, not promised giving.
- PPP Loan: Discussion ensued regarding loan forgiveness and what portion might become due and payable to the Small Business Administration (SBA). This question is subject to SBA Loan forgiveness review. SBA's review and approval is not expected prior to year-end 2020. Because there is a large amount of uncertainty, the decision to pay back or return some or all of the forgiven loan amount will be reviewed when the long-term picture of church finances is clearer.

TRUSTEE UPDATE (MIKE):

- Vital Signs (church attendance data compiled by MUMC data staff)
 - Conference has guidance on how to count online attendance;
 - For Facebook attendance, MUMC counts one minute views, which have been consistent with 2019 attendance;
 - Connect Cards specifies individuals and families, and their attendance patterns;
 - The Board decided not to invite the data/IT staff person to attend the September meeting to explain the monthly Vital Signs.

PROGRAMS UPDATE (JIM):

- Sneakers with Soul exceeded its goal of 600 pairs of shoes and collected over 1000 pairs to distribute to the Peabody School area neighborhood.
- 160 people participated in the six-week White Fragility book study. The New Jim Crow is a possible new book study for fall. Leaders will be from MUMC and Shared Streets STL.
- Chessey will continue leading online Sunday School. In-person VBS was canceled, but 60 kids participated in Virtual VBS. Chessey is working on how to help families this fall, such as with Wi-Fi, school supplies and tutoring.
- Preschool continues to enroll students. Safety plans for Covid-19 have been put in place.
- Staff is beginning to think about 2021: planning, budget, small group opportunities, such as small group communion.

PASTORAL CARE UPDATE (STEPHANIE):

- Stephen Ministry is keeping up with phone visits. They continue to move forward to recruit new Stephen Ministers with a training program to start in the beginning of 2021.
- Hospitality.....Guidance has been given to ushers and greeters so they are ready to go when we move into Phase 3.

Closing prayer offered by Rev. David Bennett.
Meeting adjourned at 5:45 pm.

Next meeting is September 13. Secretary-Jeff; Opening-Beth

Manchester United Methodist Church

Leadership Board Governance Policy Book

2.4 Board Composition - The Board shall consist of from 9-15 lay members who will serve for three years each on a rotating basis of three classes beginning with each calendar year. In addition, the Lead Pastor, Associate Pastor, Executive Pastor of Operations and Generosity, and Executive Pastor of Ministry and Leadership are members of the Board with voice but no vote.

A) Members will be nominated by MUMC's Nominations Committee, then approved at Charge Conference, utilizing the "Local Church Officials" form provided by the Missouri Annual Conference for Simplified (Alternative) Structure governance.

B) The Nominations Team of MUMC shall, each year, nominate a Leadership Board Chairperson and Lay Leader for the following year. These nominations will be made in close consultation with current Board members, and approved at the annual Charge Conference.

C) The composition of the Board shall reflect the diversity of Manchester's welcome statement. *"We extend God's love and grace to ALL people. Therefore, as we journey toward a greater understanding of one another, we respect our human family's diversity of age, race, ethnicity, sexual orientation, gender identity, physical or mental ability, family structure, marital status, socioeconomic status, education, political perspective, faith history and life experience."*