

Leadership Board Minutes

Manchester United Methodist Church

Meeting: June 27, 2021, 3:00 pm

Secretary: Jeff Haupt

In attendance: Beth Hunyar, Jeff Haupt, Linda Horodenski, Kristi Koehl, Chuck Healy, Aidan Combs, Ali Fields (zoom), Jim Lange (zoom), Susanne Mertens (zoom), Rev. Phil Estes, Rev. Stephanie Lendt, Rev. Jim Peich (zoom)

Absent: Joe Strohm, Rob Peterson, Barb Zenser, Kim Taylor-West, Dave Divjak, Rev. Andy Bryan

Devotional – Chuck

Joys and Concerns – Joys and Concerns were shared.

Old Business

- May meeting minutes approved.

RubinBrown Financial Review

- Guest presenter Dominic Pisoni from RubinBrown presented the 2020 “Agreed Upon Procedures Report” as well as recommendations based on the report.
- With only a couple minor exceptions, there are no major concerns/issues.
- Recommendations have been made to “prepare for eventual succession within the accounting department”. This is being addressed and the process has already been started.

Lead Pastor’s Update (Presented by Pastor Jim on behalf of Pastor Andy)

- The Missouri Annual Conference went well despite the challenges of a hybrid format. Only 3 of the 5 MUMC delegates attended. The redistricting proposal was approved.
- The Century 3 planning continues. The goal is to have all teams finalized by the end of June and to start meeting by July/August. Teams will be encouraged to have goals submitted by September.
- September 12th is the current date planned for moving into Phase 4 of the Pandemic Plan if things continue to improve. The plan is to continue to turn the dial and not just flip a switch.

Ministry and Leadership Update (Pastor Jim)

- Vacation Bible School is back! It will be offered both in-person and online. There are 92 students registered, 10 of which will be online participants. One of those online students is from Texas and found us via the internet in search of online VBS programs.
- Children’s Sunday School is planning to return September 19th. The 9:00 session will be the first to return and then the 11:00 if enough volunteers. Getting volunteers post-COVID is difficult. Any help is welcome!
- PrayGround is returning on July 4th. This will hopefully give some families with younger children some extra incentive to return to in-person worship sooner than later.
- The applications for the COVID Relief Grants are due July 5th. There have been a few applicants.
- The search for a Part-Time Missions Director continues. There have been several good applicants and panel interviews will be starting soon.

Hospitality and Congregational Care Update (Pastor Stephanie)

- The Welcome Team is doing a great job but needs more volunteers. The next Welcome Team training is scheduled for November 13th (8 to noon). All are welcome to attend the training, not just Welcome Team members.

Operations and Generosity Update (Pastor Phil)

- Key points from the financial review
 - We currently have a surplus of \$88,242 vs the budgeted \$3,048 (as of 5/31/21).
 - We still have some work to do to accomplish the building/debt and HVAC generosity goals. There is \$18,154 remaining for the building/debt and \$115,311 for the HVAC (as of 5/31/21).
 - The PPP Loan Forgiveness application was submitted 6/25/21.
 - Planning to move forward with the Employee Retention Credit but wanted to wait for the PPP process to finalize.
- Endowment Distribution
 - Planning to use the facilities portion towards replacing the flooring in the church office and a portion of the hallway.
 - A proposal was made to use the Leadership Board's discretionary portion to purchase new AV equipment for the chapel. It was decided that before an approval process takes place this portion should be communicated to all staff with a deadline of the August Leadership Board meeting to submit requests for distribution. A decision/vote will happen in the August meeting.
- Blackbaud Update - A formal letter of response to request settlement is being sent once received from our attorney.
- Security Cameras Update – A quote of \$4,012 has been received to add 4 security cameras on the west parking lot outside the main/west intersection (3 outside, 1 inside). This is in response to recent catalytic converter thefts from two church vehicles. A motion was made to approve the cameras. They were approved.
- Mold Remediation in Chapel Update – A new dehumidifier was installed per recommendation of American Environmental Lab and it is safe!
- Two rental properties have new tenants – 220 Creve Coeur Ave (residential) and 121 Creve Coeur Ave (commercial). The property at 220 Creve Coeur needed numerous repairs.

New Business

- Nancy Miller has resigned due to health issues.
- Beth pointed out that Leadership Board meeting attendance has been lacking. Additional feedback will be requested/welcomed from the board as to how we can improve. Different day/time perhaps?
- Jim Peich shared a great opportunity for the Bike Rehab ministry. They are partnering with the Muncy to provide 30+ bicycles for the actors/staff to use in exchange for advertising this summer.
- Chuck inquired about worship times. Will they remain at 9:00 and 11:00? Jim Peich shared that it is still being discussed with the worship teams.

Closing Prayer – Pastor Stephanie

Next Meeting: Sunday, August 22, 2021

Secretary: Kristi

Devotion: Beth

Closing Prayer: Dave