

# Manchester UMC Leadership Board Meeting Minutes

January 23, 2022 3-5:30PM (Zoom)

Secretary – Jeff Haupt

**In attendance:** Rev. Andy Bryan, Rev. Phil Estes, Rev. Jim Peich, Beth Hunyar, Jeff Haupt, Susanne Mertens, Rob Peterson, Kristi Koehl, Kim Taylor West, June Van Klaveren, George Mogannam, Jim Lange, Dave Divjak, Izzy Massey, Ali Fields, John Higdon, Sue Belval

**Guests:** Bonnie Roy, Larry Frothingham

**Absent:** Linda Horondenski

**Devotional** – Ali

**Joys and Concerns** – Joys and Concerns were shared.

## Introductions

- Jeff led a “Get to know one another” session in which all board members were given the opportunity to tell a little about themselves and participate in an icebreaker.

## Old Business

- The December 2021 meeting minutes were unanimously approved. Dave made a motion and it was seconded by Susanne.

## Operations and Generosity (Pastor Phil)

- **Landscaping Progress Report**
  - Pastor Phil (along with Bonnie Roy and Larry Frothingham) presented plans for campus landscaping improvements and maintenance. Some the key points from the presentation...
    - The highest priority areas are those by the main entrances.
    - An outdoor patio area was proposed. Its location would be by the northeast office entrance. Larry Frothingham has generously offered his professional landscaping services to help with the overall cost of the project, which would be approx. \$6,300 for materials as Larry has agree to cover the labor costs. Proposed start date would be June/July 2022.
    - An outdoor worship space was presented. Its location would be just north of the community garden. This a long-term project that would not start until 2023.
  - A couple suggestions were made about other areas not discussed in the presentation...
    - Consider improvements to the landscaping by the main sign that sits at the SW corner of the parking lot.
    - Lighting improvements at the north entrance by the marble narthex.
  - The topic is being tabled until the February meeting, at which point there can be further discussion and a possible approval vote on the patio project.
  - The landscaping presentation documents are available upon request.
- **General Facility Maintenance Updates**
  - The new security cameras are installed, but now need a DVR update. That cost is \$1,240.
  - A missing panic button at the information center is being replaced.
  - The new flooring in the administration offices is complete. It looks great!
  - We are currently requesting bids for roofing repairs.

- **Parsonage**
  - The board had some follow-up discussion from a previous meeting regarding the possible sale of the parsonage. Estimated proceeds from the sale would be \$352,000. A motion was made to move forward with the sale by George and Susanne seconded the motion. It was approved with 1 abstention.
- **Financial Review**
  - Final 2021 financials were partially available for review. Due to lower than anticipated revenue, a larger portion of the PPP loan is being used than originally planned. The end result is a negative effect on the 2022 budget, which is now at a deficit of \$45,050. The complete financial report is available upon request.

### **Lead Pastor Update (Pastor Andy)**

- **COVID update**
  - The numbers are getting better, but we will still continue to “turn the dial” as needed.
- **Century 3 update**
  - The groups haven’t had a chance to meet yet in 2022 and a report will be coming in February.
- **Review of Governance Policies**
  - Andy reviewed the Leadership Board Governance Policies. We are reminded that the board is not responsible for the management of the church, but rather the governance of the church.

### **Ministry and Leadership (Pastor Jim)**

- **Human Resources**
  - The recent staff changes have been communicated to the congregation and appear to have been met with grace and understanding.
  - MUMC is actively promoting internship opportunities. It should be noted this would be funded by a grant from the Missouri Annual Conference.
- **Communications**
  - We are starting the process of updating the church website. This is a much-needed effort that we have been saving up for 3 years to do.
- **Program Ministry**
  - The 2021 Christmas offering was \$44,631. There is hope that some last-minute gifts from the Leadership Board members will push that over \$45,000! The missions team will soon be allocating those funds to the various ministries and organizations.
  - The much anticipated (and now annual) Ash and Dash event is coming up on March 2<sup>nd</sup>.

### **New Business**

- **Leadership Board Discipleship Presentation**
  - Ali led a discussion about how we as a board can present a unified message of commitment to discipleship. The plan is to do something in February. Further discussion and planning will happen outside of the meeting.

**Closing Prayer – Rob**

**Next Meeting:**

**February 27, 2022** Room 141 and Zoom, 3-5pm

**Secretary:** Linda

**Devotional:** Kristi

**Closing Prayer:** Kim