

Manchester UMC Leadership Board Meeting Minutes

August 28, 2022

Secretary- Kristi Koehl

In person attendees: Rev. Andy Bryan, Rev. Jim Peich, Rev. Phil Estes, Beth Hunyar, Jeff Haupt, Susanne Mertens, Rob Peterson, Linda Horodenski, Kristi Koehl, Kim Taylor West, June Van Klaveren, George Mogannam, Izzy Massey, Ali Fields, John Higdon, Sue Belval

Zoom attendees: Jim Lange

Zoom guests: John Himpel, Marney Meserve

Absent: Dave Divjak

The meeting was called to order. Kim Taylor West provided the devotional. Joys and Concerns were shared. Motion to approve the July 2022 Minutes was made by G. Mogannam and seconded by J. Haupt. Minutes were approved and passed.

No one was scheduled re: Congregational Input.

Lead Pastor Update (Rev. Andy Bryan):

- **Century 3 Update** – A survey will be distributed to benchmark current status. Everyone in the church database should get 1, of 3 – 4, survey(s).
 - The Connectionalism Team will be assessing the Mission, Vision, and Welcome Statements. The other Century 3 groups will have different survey projects.
 - Engagement Builders (formerly Evangelism) is collecting info as to who lives in our community, the needs of that Community, and their attitude towards Faith & Community.
 - Social Justice is in the process of building an infrastructure, including creating their own Mission, Vision and Welcome statements in alignment with the Church's. They are exploring doing another Missions Fair, and assessing what education the Congregation might need to do that.
 - The Generosity Team has welcomed a new member and is looking at Giving and the Theology of Giving.
- **Walk Justly Conference Update** – Registration is lower than we had anticipated and staff is exploring what might be driving this. There is a good deal of excitement around the presenters. Ali Fields described the conference as a way people can “do more” and is designed for people with a “heart for justice”. Multiple churches & seminaries have provided financial support; Missouri United Methodist Foundation has also provided support. Staff believes the Conference fulfills some of the goals of the Connectionalism Team, particularly in the partnership occurring with other congregations.

Ministry and Leadership Update (Rev. Jim Peich):

- **Human Resources -**
 - Social Justice Director (and Board Member) Ali Fields accepted Part Time offer.
 - Open positions include the following: P/T Congregational Care Director (Candidates currently in interview process); P/T Receptionist and Children's Ministry Coordinator (also in process); P/T Front Desk Preschool Coordinator; 3 year old COF Teacher; Child Care Workers in Nursery (18 year + Required)
 - Depending on the role, Interview teams have included Pastors, Board Members, and members of current Mission teams.
 - Annual Conference provides funds for College-age Ministry (Internships). The Conference has given permission to move this to a high school internship program.
 - Annual Performance Review Update – Team expects to finish Performance Review process by end of September.
- **Communications** – Team is in process of building a new website with the goal to make it faster, more visually interesting, and more user friendly. The Engagement Builder Team is also providing input into that process.
- **Program Ministry**
 - 113 students are enrolled in the Circle of Friends Preschool. A surplus of \$68K replenishes reserves that were used during Pandemic and enabled us to give raises to staff. COF operates on a August 1 – July 31 Fiscal Year.
 - The move from paper consent forms to digital consent forms has received positive feedback around speed and efficiency.
 - In re: to the potential Manchester Athletic Association Partnership, a follow-up letter was sent after the last meeting; We are collectively exploring the idea of incorporating some MUMC members onto their Board given we might be looking to transition the land to MUMC in the future. Conversations have occurred but we have not yet received any formal confirmation, and we still need to work through the details.
 - Jim Peich has been invited to represent MUMC for the Mission Council for our District. Ordination Paperwork for Jim is due in mid-September and the Board might be approached for interviews.
 - Jim met with Bike Rehab group (along with Board Members: Susanne Mertens and Jeff Haupt) to discuss Space Needs.

Operations and Generosity (Rev. Phil Estes)

- **Finance Update** – As of 7/31: We have a variance of -\$244,628 vs Budget; We are still waiting for credits from ERC and PPP Funds. June and July revenue was not sufficient to cover our expenses/payroll. We anticipated needing to go into cash reserves and did need to.
- **Parsonage House Sale Update** – A Summary was sent out in advance; We are currently looking for a new landscaper and are following recommendations from our Realtor in terms

of pre-sale maintenance/cleaning. We expect to put the house on the market as soon as this is done.

- **Facility Maintenance and Grounds Update:**

- Roofing project is now complete.
- Patio was consecrated at this morning's Homecoming Event.
- Phase 1A of HVAC is wrapping up shortly.
- Parking Lot is now under repair.
- COF has a few needs: The playground has not been sealed in roughly 7 – 8 years and we are seeking bids on that. Would also like to replace the Gardens.
- Fellowship Hall renovations are starting to be explored. Jeff Haupt and Kim Taylor West are looking at possibilities for that room. Metal grates and basketball hoops will be removed; We are exploring what to do with the Stage.
- Bike House needs some basic repairs to prevent water damage. The Bike House also has major drainage issues that could affect the integrity of the foundation and surrounding areas in the future.
- Windows need replaced in 3rd Floor storage room.
- We are extending the Fellowship Hall "experiment" with Modern Worship for the next 2 months. Goal is for room to be a multi-purpose room for a variety of activities.
- Land Maintenance Team will be re-convening in October.

B. Hunyar requested recommendations for upcoming Ministry Highlights. We then moved into Closed Session to discuss Personnel and Budget Options. Motion to go into closed session was made by George Mogannam and seconded by Izzy Massey. Motion passed. Kristi Koehl motioned to go out of closed session; Motion seconded by Kim Taylor West. Motion passed.

B. Hunyar distributed the Pastoral Salary and Consultation Forms and asked us to get our thoughts together in preparation for next month's meeting, where we complete the forms.

Meeting was adjourned.