Manchester UMC Leadership Board Agenda
October 23, 2022
Room 141 and Zoom, 3-5 PM

Secretary: Izzy Massey and Rob Peterson

Zoom: Jim Lange, Kristi Koehl

Absent: Dave Divjak

Visitors on Zoom: John Himpel

- Call to Order and Welcome
  - Joys and Concerns Shared
  - Pastor Gift and card given to Pastor Phil, Pastor Jim, Pastor Andy, and Pastor Winter for Pastor Appreciation Month
  - Devotional: Susanne Mertens on Piano- Surely The Presence of the Lord and candle prayer

- Old Business
  - Approve September ’22 Meeting Minutes- Linda motioned to approve, and Rob seconded the motion. Motion passed.

- Congregational Input- No one scheduled

- Department Updates
  - Operations and Generosity (Pastor Phil)
    - Finance Update
      - Trending toward our expected deficit
      - Deficit of ~$327,000
      - Have not received last employee retention credits
      - General Fund Revenue and Expense projection looks consistent
        - ~$2.8 million
      - Looking at individual performance areas- Digging deeper
      - The success of the matching gift program is crucial (The goal is $300,000)
        - Letters to main givers were sent out, personal calls are being made, and postcards to the entire congregation will be sent out after the election (Strategic)
          - Households being reached out to now are creating positive responses
      - Helpful next time to see where the reserve fund stands
      - Just under 56 days of cash and investment reserve
    - Parsonage House Sale Update
• Sold for $320,550
  ○ Less Seller Credit, Tax, Title fees, Commissions, Sewer ($25,373.99), and Less Escrow Fees ($8,148.72)
  ○ Net Sale Proceeds $287,027.29

■ Fundraisers
• 35 Fundraisers- down from prior years
  ○ 22 collecting items
  ○ 16 selling items- more than we probably want to have
  ○ Formal requests should be needed to keep fundraisers going
    ■ Contact persons on the handout given
    ■ Can help narrow down the fundraiser list
    ○ Follow up next month, approve in December

○ Ministry and Leadership (Pastor Jim)
  ■ Human Resources
• Staff in open enrollment for medical plan
  ○ The plan offers BJC network- Is a high-deductible plan
  ○ The church pays 100% of Premium and 50% of Dependent
  ○ Moved completely online!
  ○ Vision and Dental open enrollment in Spring

• Filled Positions
  ○ Mary Beth Harkenstein- Congressional Care
    ■ Hospital Visitation Team, Prayer Requests, Talk to a Pastor- Other Outlets
  ○ Sheri Gudamuth- Preschool Front Desk Coordinator
    ■ Support for Melanie
  ○ The Director of Children and Family Ministries position is available
    ■ Chessey gave notice of leaving
  ○ Pause on the hiring of Director of Events Coordinator position

• Professional Formation Leave Proposal for Pastor Jim
  ○ Attempt to not burn out and to grow spiritually
  ○ First week off after Holy Week (May 31- June 7)
  ○ June 13-July 3: Weeks 2, 3, and 4
  ○ Separate from Vacation time
  ○ Pastoral Formation Leave approved.

■ Program Ministry
• Update on Walk Justly Conference
• Community dinners are going well
• The Season of Giving is coming up.
  ○ Epworth is doing a Giving Tree
  ○ LifeWise is requesting financial support
All Church studies are going well.
Manchester Athletic Association Partnership Update
- New communication point of contact.
- They had a board meeting and are still moving towards us coming on board and then transitioning out
- Jim reached out to the conference chancellor

○ Lead Pastor Update (Pastor Andy)
  ■ Will be spending a week in the Jurisdictional Conference.
  - Bishop Farr will remain
  - Bishops are up for election - 3 bishops to be elected.
  ■ Conversations around congregational disaffiliation are still continuing
  - Several chairs of the board have received letters from the WCA (Wesley Covenant Affiliation). Manchester UMC has not.
  - The WCA started the Global Methodist Church
  ■ Charge Conference will be on January 7 at 10:00 via Zoom.
  ■ New board member nominations - still need to appoint an Annual Conference delegate
  - New chair will be Kristi Koehl, the new Lay leader will be John Higdon
  - New board members are......
  ■ Communications - Kenna will now be reporting to Andy

- Ministry Highlight: None
- Moved into closed session
- Approved the Pastoral & Consultation Forms
- Holiday Party at Rob Peterson’s on 12/4
- Closing prayer was given by John Higdon